

Grant Submission Policy

This policy concerns funding of UCSF surgery residents' during their creative activity years. Normally, this period begins after completion of the R3 year for General and Plastic Surgery residents. Oversight is provided by the Department of Surgery (DoS) Research Committee. The responsibility for securing extramural funding is jointly shared among the resident, the creative activity mentor, and the Research Committee advisor.

All policies and requirements for research funding can be found in the Resident Research website @ [Policy of Resident Funding in Research](#) under the Resources page.

All grant applications must be formally reviewed and approved by:

- 1) The DoS Chair's Office and
- 2) An official in UCSF's Office of Sponsored Research and
- 3) The Resident Research committee

For DoS, contact [Kalpana Harish](#).

For RMS, contact the assigned [OSR staff](#) for your department. Our RMS Pre-Award Team is Team G and the Research Services Coordinators (RSCs) are assigned to the different divisions and units within the Department of Surgery. You may also contact [Deborah Good](#), Team Manager, for assistance.

Timeline for Submission

DoS Grant Submission Timeline

If these deadlines are not met, you may be prohibited from submitting the grant.

The following timeline, relative to the due date, should be strictly followed. Additional notice of 7 calendar days will be required during holiday periods.

